



**POLICY FLASH 2010-58**

**DATE:** June 10, 2010

**TO:** Procurement Directors

**FROM:** Office of Procurement and Assistance Policy, MA-61  
Office of Procurement and Assistance Management

**SUBJECT:** DOE Acquisition Guide Chapter 13 Policy and Operating Procedures for  
Use of the GSA Smartpay2 Purchase Card

**SUMMARY:** Attached for your information is an updated and revised copy of DOE Acquisition Guide Chapter 13, Purchase Card Policy and Operating Procedures.

This Flash and its attachment will be posted online, at the following website:  
[http://www.management.energy.gov/policy\\_guidance/policy\\_flashes.htm](http://www.management.energy.gov/policy_guidance/policy_flashes.htm).

Questions concerning this policy flash should be directed to Denise Clarke at  
(202) 287-1748 or [DeniseT.Clarke@hq.doe.gov](mailto:DeniseT.Clarke@hq.doe.gov) .



Melissa D. Rider  
Director  
Office of Procurement and  
Assistance Policy

Attachment